



THE JOHN MARSHALL LAW SCHOOL

Withdrawal Policy

Complete Withdrawal from the Law School

Withdrawal is defined as completely withdrawing enrollment from all registered classes. Complete withdrawal before the beginning of the term start date will result in no financial responsibility. Complete withdrawal from all classes after the term start date will result in tuition charges according to the refund policy schedule.

When a student drops courses (not a complete withdrawal) after the final drop date, the student will be charged in full for the course.

When a student completely withdraws from the law school, charges are based on the effective withdrawal date determined by the Business Office. A student's effective withdrawal date is the last day of academic attendance.

Students receiving financial aid are required to first contact the Office of Financial Aid to discuss the impact of a withdrawal on academic progress and financial aid eligibility.

To withdraw or transfer from the law school, a student must complete the Withdrawal Form; bring their completed form to the Office of Financial Aid for approval, and then submit the signed form to The Academic Services Office. All students must complete and submit the form; there are no exceptions to this withdrawal procedure.

Ceasing to attend, notifying the professor, or nonpayment of tuition, does not constitute an authorized withdrawal from class and will result in academic, as well as financial, penalty.