



THE JOHN MARSHALL LAW SCHOOL

Grade Change Policy

A grade may be changed based upon an arithmetical or clerical error with the approval of the Vice or Associate Dean responsible for academic decisions. A grade may be changed for reasons other than arithmetical or clerical error only by affirmative vote of the Faculty Assembly. A petition for a grade change may be submitted to the Faculty Assembly by the professor responsible for assigning the grade, the Vice Dean for Academic Affairs, or the Dean.

An individual requesting a grade change must submit the request to the Vice or Associate Dean responsible for the decision within 60 calendar days of the beginning of the semester following the semester or term in which the grade was assigned, or, if later, within 30 calendar days of learning the basis for the potential grade change. The Vice Dean for Academic Affairs or the Dean may extend these time limits in extraordinary circumstances.

Faculty policy adopted May 4, 2018 and revised August 27, 2018; effective immediately.