



# THE JOHN MARSHALL LAW SCHOOL • REQUEST FOR LETTER OF GOOD STANDING

Please return completed form to Academic Services office, room 301,  
or fax to (312) 427-2922, ATTENTION: ELIZABETH MARTIN

**Please print clearly:**

STUDENT NAME: \_\_\_\_\_

ID NO: \_\_\_\_\_

ANTICIPATED GRAD DATE: \_\_\_\_\_ HOURS COMPLETED: \_\_\_\_\_

DAYTIME PHONE: \_\_\_\_\_

PREFERRED EMAIL: \_\_\_\_\_

***I HEREBY REQUEST A LETTER OF GOOD STANDING BE SENT TO:***

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OR

***I WILL PICK-UP ON:*** \_\_\_\_\_

PURPOSE:

- Tuition reimbursement
- Income tax purposes
- Insurance, i.e., health, car
- Other (describe briefly)
- Application to Study at Another Law School (Separate Form with \$50 Fee)
- Transfer to Another Law School (Separate Form with \$50 Fee)

**STUDENT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

<b>OFFICE USE ONLY:</b>	<b>INITIALS</b>	<b>DATE</b>
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