Library Usage Agreement
for Authorized CBA Members

Agreement for usage of the Louis L. Biro Library at the John Marshall Law School by the Chicago Bar Association members upon issuance of JMLS photo card. **CBA student members are not allowed in library. CBA associates with the blue cards DO NOT get JMLS IDs but may use materials in-house.**

As a CBA member, I understand that I may use the library at JMLS and borrow materials that circulate from the library. I have been issued a JMLS photo ID card by the JMLS Security Department, which I must present to enter the school and library and borrow library materials. This card is only valid as long as I remain a current CBA member.

I authorize the following LAW CLERK to check out materials on my behalf. **(PLEASE PRINT)**

Name of Clerk: _______________________________________________________________________

Renewal fee (     ) $10.00  Replacement fee (     ) $25.00 (check one)

Office use only: Clerk’s barcode # 2518 _______________________ Card ID # ______________________

Office use only: EXP. date ________________ (six months from date of issuance)

The clerk must also obtain a photo ID card for a $10.00 fee to enter the library and check out library materials on a CBA member’s behalf. Such card will remain valid for six months from the date of issuance. The CBA member must notify the library immediately if the card is lost or stolen or upon termination of employment of the above clerk. The CBA member is responsible for all library materials checked out by the clerk, all lost library materials, and overdue fines. If not timely paid to the library, the cost of the materials and any fees will be charged to the CBA member’s account.

I agree to abide by all library policies, procedures, and rules. ________________________________

**CBA member’s signature** (required)

PLEASE PRINT

First CBA/JMLS ID (     ) $10.00 fee  Replacement ID (     ) $25.00 fee (check one)

Barcode # 2518 _______________________ Card ID # ______________________

Name: _______________________________________________________________________

Law Firm: _______________________________________________________________________

Address: _________________________________________________ Suite/Floor: ____________

City: __________________________________ State: ______________ Zip code: _____________

Phone: ______________________ Email address: ______________________

CBA #: ____________________________ Date of application: ____________________________

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