

Library Usage Agreement and Authorization Form

As a CBA member, I understand that I may use the Library at JMLS and borrow materials that circulate from the Library. I have been issued a JMLS photo I.D. card by the Library, which I must present in order to enter the Library and borrow materials. This card will remain valid, only as long as I remain a current CBA member, up to a maximum of two years from the date of issuance.

I authorize the following law clerks to check out materials on my behalf:

Name: _____
Clerk's Bar Code Number: _____ Exp. Date: _____
Name: _____
Clerk's Bar Code Number: _____ Exp. Date: _____
Name: _____
Clerk's Bar Code Number: _____ Exp. Date: _____

Each of the above clerks must also obtain a photo I.D. card in order to enter the Library and check out materials on my behalf. Such cards will remain valid for 6 months from the date of issuance. I agree to notify the Library immediately, upon termination of employment of any of the above clerks, and to be responsible for all materials checked out by my clerks.

If my card or my clerk's card is lost or stolen, I will report it immediately to the Library. Fines for overdue materials, if not timely paid to the Library, may be charged to my CBA account.

I agree to abide by all Library policies, procedures and rules.

Name: _____
Law Firm: _____
Current Address: _____ Suite or Floor _____
City: _____ State: _____ Zip Code: _____

Phone Number: _____
Email Address: _____

CBA Number: _____
Date: _____