

**IF YOU ARE INTERESTED IN LISTING A POSITION IN OUR JOB POSTINGS,
SIMPLY COMPLETE THIS FORM AND RETURN IT TO:**

THE JOHN MARSHALL LAW SCHOOL
Career Services Office
Phone: 312-987-1402 Fax: 312-427-5465

POSITION AVAILABLE: _____ DATE: _____

STUDENT CLERK:

____ Full-time (40 hrs.) ____ Part-time (20 hrs. or less) ____ Full/Part (Flexible hrs.)

ATTORNEY:

____ Experienced ____ Entry Level

Name/Address of Organization:

Nature of Job:

Salary/Hours: _____

(ABA requires that full-time law students not work more than 20 hours per week during the academic year; during the summer, law students may work full-time.)

Position to Begin: _____ **Application Deadline:** _____

Contact Person: _____

Contact Method: Phone: _____ Fax: _____

____ Call ____ Send Resume & Cover Letter ____ Fax Resume & Cover Letter

Additional Information Requested: _____

******Please call or fax Dennis at the CSO when the position has been filled******

The John Marshall Law School, finding any invidious discrimination inconsistent with the mission of free academic inquiry, does not discriminate in admission, services or employment on the basis of sex, sexual orientation, race, color, religion, national origin, ancestry, age or disability.

Use of The John Marshall Law School's facilities and services, including, but not limited to, for recruitment and placement activities, indicates acceptance of and agreement to comply with the abovementioned principles of equal opportunity and non-discrimination.