



THE JOHN MARSHALL LAW SCHOOL®

MS Program Application (Non-Attorney Professionals)

315 S. Plymouth Court ■ Chicago, IL 60604 ■ 312.360.2658

Applications for admission to the Master of Science (MS) programs will be considered only when all items listed below have been received by our Graduate Admission and International Education Services Office by the application deadline: **August 1** for Fall, **December 1** for Spring, and **May 1** for Summer. Applications submitted after these dates will be considered on a space-available basis.

Application submitted for:

Semester (check one):

- Fall August 20_____
- Spring January 20_____
- Summer June 20_____

Program:

- Employee Benefits
- Information Technology and Privacy Law*
- Intellectual Property Law
- Real Estate Law**
- Tax Law

*Programs start in the fall only.
**Preferred deadline is June 15.

Enrollment Status:

- MS
- Visiting Student
- Audit
- Distance Education Courses
- Full-time Enrollment (5+ credit hours)
- Part-time Enrollment (less than 5 credit hours)

Application Checklist for Submission

- Application Form:** Completed, signed, and dated form.
- Personal Statement:** See item no. 1 under Disclosure Questions on page 2 of this application for requirements.
- Transcripts:** Request official academic transcripts from all colleges and universities attended.
- Resumé or Curriculum Vitae:** Submit the most current documents.
- Writing Sample:** Acceptable samples are a published article, a risk assessment paper, executive summary documenting a project or decision point, exam paper, or research paper.
- International Supplement Form:** If you are not a US Citizen or Permanent Resident, consult the International Supplement Form for applicable requirements.
- Application Fee:** Include a fee of USD \$60, payable to "The John Marshall Law School," for application processing.
- Deadline:** The completed application form and all supporting documents must be submitted by the deadline listed above for each specific term.

Personal Information

Social Security Number (last four digits): _____ LSAC Account Number: L _____ Gender: Male Female

Name (please print or type): _____
Last First Middle Previous Surname

Mailing Address: _____

City: _____ State: _____ ZIP: _____ Country: _____

Telephone: _____ E-mail: _____

Country of Citizenship: USA Permanent Resident
 Foreign National from: _____ *(you must complete the International Supplement Form)*

Date of Birth: _____ Birthplace: _____
mo/day/yr City Country

Is English your primary language? Yes No

Emergency Contact Name: _____ Relationship to Applicant: _____

Phone: _____ E-mail: _____

Title IV of the Civil Rights Act of 1964 requires that the law school report ethnic and racial data to the United States Department of Education. Your response to this question is purely voluntary. Ethnic designation, please check ALL that apply below:

- American Indian or Alaskan Native
- Black or African American
- Other Hispanic
- Asian
- Mexican American or Chicano
- White or Caucasian
- Native Hawaiian or Other Pacific Islander
- Puerto Rican
- Other _____

Employment Information

Name of Firm or Employer (if employed): Present Position:

Business Address: Telephone:

Academic and Professional Credentials

All transcripts must be sent from the educational institutions directly to Graduate Admission and International Education Services Office, The John Marshall Law School, 315 S. Plymouth Court, Chicago, IL 60604 (USA). List below the undergraduate and graduate programs you have attended. You may attach an additional 8.5" x 11" sheet if necessary.

Table with 5 columns: NAME OF COLLEGE OR UNIVERSITY, LOCATION, Date of Attendance, DEGREE, DEGREE DATE. Includes three empty rows for data entry.

Have you ever taken the LSAT? No Yes If so, when? Score:

Have you ever applied for admission to any law school?

No Yes If so, when? Application was Accepted: Denied mo/yr

Have you previously applied for admission to any program at The John Marshall Law School?

No Yes If so, when? Application was Accepted: Denied mo/yr

If accepted, did you register? No Yes

Did you attend class? No Yes Cancelled Other Dates of attendance:

PROFESSIONAL MEMBERSHIP: Please list every organization of which you are a member and your current status.

Membership: Status:

Membership: Status:

Membership: Status:

Disclosure Questions

PLEASE ANSWER THE FOLLOWING QUESTIONS.

1. What are your reasons for wishing to study in the graduate program and what are your career goals after completion of your studies? (Type answer on a separate 8.5" x 11" sheet — minimum 200 words.)

2. Please list two professional/educational references.

Name: Address: Telephone:

Name: Address: Telephone:

3. Has any member of your family attended The John Marshall Law School?

If yes, what is their name and your relationship to this person?

4. Are you now in proceedings in which you may be or have you ever been disciplined, placed on academic or social probation, suspended, dismissed or expelled by any educational institution or professional organization, or governmental agency charged with reviewing professional conduct?
 Yes No **If yes, state the facts fully on a separate 8.5" x 11" sheet.**
5. Have you ever, either as an adult or a juvenile, been cited, arrested, charged or convicted for violation of any law? Yes No
NOTE: Please answer regardless of the final disposition and regardless of how minor you consider the offense. State the facts fully on a separate sheet and attach a copy of the arresting officer's report, complaint, indictment, trial disposition, sentence, and appeal, if any. You must disclose each instance even though charges may not have been formally brought against you or they were dismissed or you were acquitted or adjudication was withheld or a conviction was reversed, set aside or vacated or the record sealed, regardless of whether you have been told that you need not disclose any such instance (exclude non-moving traffic violations).
6. Have you ever defaulted or are you currently in default on an educational loan (Stafford, SLS/ALAS/PLUS, or Perkins)?
 Yes No **If yes, state the facts fully on a separate 8.5" x 11" sheet.**
7. How did you learn of our Master of Science Programs? _____
8. To what other Master's degree programs, if any, are you applying? _____

Student Signature

I understand and agree that the omission, misrepresentation, or concealment of any significant fact in any statement may be considered sufficient reason for refusal of admission, expulsion after admission, revocation of credits or degree, or for denial of admission to the bar by the appropriate state agency.
 If this application for admission is approved, I agree to comply with all rules and regulations of the law school as published in the Student Handbook. I also acknowledge that I will comply with The John Marshall Law School Code of Conduct.

Date: _____ Signature of applicant: _____

**Mail completed application to: Graduate Admission and International Education Services Office
 The John Marshall Law School
 315 S. Plymouth Court
 Chicago, IL 60604**

**Applicants may call the Graduate Admission and International Education Services Office toll free at 1.800.276.0003.
 For local calls regarding admission, dial 312.360.2658 or e-mail graduateadmission@jmls.edu.**

DO NOT WRITE BELOW THIS LINE

Proof of Law Study Received/Date: _____

Application Fee Receipt No./Date: _____

Accepted by: _____ Rejected by: _____ Date: _____

Remarks: _____

**EQUAL OPPORTUNITY EDUCATOR AND EMPLOYER
NON-DISCRIMINATION POLICY**

The John Marshall Law School, finding any invidious discrimination inconsistent with the mission of free academic inquiry, does not discriminate in admission, service, or employment on the basis of sex, sexual orientation, race, color, religion, national origin, ancestry, age, or disability in accordance with provisions of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, and other existing federal and state laws and executive orders pertaining to equal rights. The Associate Dean for Academic Services is responsible for coordinating the law school's compliance with section 504 of the Rehabilitation Act of 1973.